

**PANIHATI MAHA VIDYALAYA**  
**Basrsat Road, Kolkata – 700110**  
**Ph no. 033-2565-3778**

**Walk-in interview for the post of  
Nonteaching Staffs (Group – D) &  
Karmabandhu**

A walk-in interview for recruitment of **Group-D** post (**Five (5) Lab attendants**) and one (**1) Karmabandhu** will be held on **4<sup>th</sup> August** at **Panihati Mahavidyalaya** from **10 A.M** onwards. The details of the post are mentioned below.

**A. General Information Regarding the Posts:**

i)

SL. NO.	NAME OF THE POST	NO. OF POSTS	CATEGORY
1	LABORATORY ATTENDANT ( CHEMISTRY)	1 (ONE)	OBC A
2	LABORATORY ATTENDANT (COMPUTER SCIENCE)	1 (ONE)	SC
3	LABORATORY ATTENDANT ( FOOD & NUTRITION)	1 (ONE)	UR
4	LABORATORY ATTENDANT ( ZOOLOGY)	1 (ONE)	OBC B
5	LABORATORY ATTENDANT ( GEOGRAPHY )	1 (ONE)	UR

ii)

1	KARMABANDHU	1 (ONE)	-
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**B. Essential Qualification:** The candidates must have passed class VIII examination from any school under West Bengal Board of Secondary Education or Equivalent Board recognized by the State Government or Central Government.

**Note:** The candidate must possess the above noted minimum qualification on or before the date of publication of the advertisement.

**C. Age:** 18 – 40 years for Unreserved Candidates as on 01.01.2018 and the upper age limit may be relaxed for the SC/ST candidates by 05 years and OBC candidates by 03 years. The upper age limit is also relaxable for the person with disabilities as per existing government rule.

**D. Method of recruitment:**

For Group-D post- through walk-in interview mode.

1. Interview for 30 marks.
2. Candidates engaged on contractual or temporary mode in the concerned college for a period more than two years shall get additional 05 marks for work experience in interview as compared to other candidates provided that the candidates is within the prescribed age limit.
3. Candidates having knowledge in computer operation in MS office will also get additional five marks as compared to other candidates provided that the candidate is within the prescribed age limit.
4. Preference will be given according to qualification and experience the recommendation of the selection committee shall be sent to the Director

of Public Instruction in the form of a panel as soon as the selection process is completed.

5. No appointment letter shall be issued to any candidate by the college authority until and unless appropriate approval letter is received from the Director of Public Instruction in writing.

6. Every appointment shall be made on temporary basis as per the following manner:

a) The college authority after getting approval from the Director of Public Instruction shall take steps for completing police verification and medical examination as the selected candidates and shall furnish the report there of to the Director of Public Instruction

b) After completion of the process of police verification and medical examination of the selected candidate the college authority shall issue appointment letter to the selected candidates

c) Every appointee shall be on probation for two years from the date of his/her appointment and if the service of the appointee is not found satisfactory to the Governing Body the appointee shall be discharged after giving him one month notice

### **E. How to Apply:**

The candidates have to appear before the selection committee on the date of interview at Panihati Mahavidyalaya along with all Certificates/Testimonials regarding Age proof, Reservations, Qualifications, Experiences and relevant documents in original with 2 photocopies of each (self-attested) along with 2 signed recent passport-size photographs. Recent OBC certificates where category 'A' or 'B' are clearly mentioned will be accepted. Certificates for SC/ST/OBC candidates should be from WB Govt. only, not from any other states. Candidates may visit website of the college ([www.pmv.ac.in](http://www.pmv.ac.in)) for

information on the development of recruitment process from time to time.

### **More General Instructions for Applicants applying for Group-D posts and KARMABANDHU .**

(i) The candidate/Applicant have to download the Application format for Group-D posts and karmabandhu from the College Website, read and fill it carefully. Avoid over writing/erasing with white fluid for any type of correction/corrections in the application form.

(ii) Incomplete application form will be summarily rejected.

(iii). All the supporting self attested documents have to be attached with the Application form.

(iv). Application form complete in all respect will be in possession of the candidate/applicant during the time of interview.

(v) Candidates/Applicants applying for Group-D posts and karmabandhu need not submit the Application form prior to the day of interview. Application forms in this regards if reached by postal service or by any other means will be summarily rejected. Claims regarding it will not be entertained

(vi) The candidates have to appear before the selection committee on the day of interview with all the testimonials including Certificates regarding Age proof, Reservations, Qualifications, Experiences and any other relevant documents in original along with two (2) sets of attested/self attested photocopies. The interview will be conducted in the premises of Panihati Mahavidyalaya. The date of interview will be notified later in the college website.

(vii). The candidate must also bring two (2) self-attested recent passport-size coloured photographs.

(viii). OBC certificates with category 'A' or 'B' are clearly mentioned will be accepted. Certificates for SC/ST/OBC candidates should have been issued by BCW cell or authorized department of Government of West Bengal. Certificates issued by any other states will not be accepted. Those candidates can only appear as general candidates.

(ix). Candidates may visit website of the college ([www.pmv.ac.in](http://www.pmv.ac.in)) for information on the development of recruitment process from time to time.

(x) Group –D and Karmabandhu candidate would submit application fees of Rs.200 / ( No application fees for SC/ST Candidates) at the venue at the date of interview followed by verification of certificate.

Note1: College administration and selection committee reserves the rights to bring in any necessary changes regarding the recruitment procedure. It will be notified in the college website time to time as and when necessary. Candidates are advised to keep a constant watch on College website.

### **Important instructions:**

- Reporting time for the interview is **9.30 a.m. at College premises** on above-mentioned dates.
- You are instructed to bring filled in **application form downloaded from website ([www.pmv.ac.in](http://www.pmv.ac.in))**, **Self- attested xerox copies of your credentials and fees of Rs. 200/- in cash** ( No application fees for SC/ST Candidates) at the venue at the date of interview followed by verification of certificate **and all relevant original documents.**
- Candidates are instructed to bring **two passport size photographs** and any one of original and valid **photo identification proof** issued by the government.
- No candidates would be allowed to appear before interview board without verification of the above mentioned documents properly.

- No TA/DA is admissible in connection with the selection process.